



Login to Windows

Catholic Health Initiatives
Imagine better health.™

imprivata
powered

User Name:

Password:

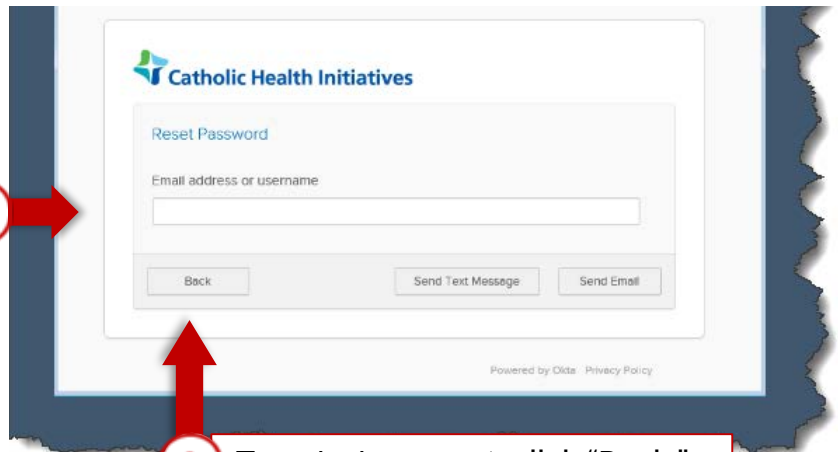
Log on to:

[Forgot password? CHI STAFF ONLY](#) | [Shut down](#) | [Restart](#)

1 From the the Imprivata login screen, click "Forgot password?"

The CHI Easy Access screen will load and prompt you to enter your CHI email address or network username. (Note: No loading bar or circle will appear while screen loads.)

2



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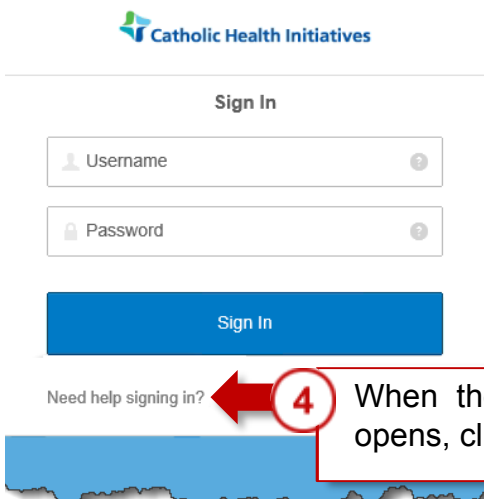
Reset Password

Email address or username

[Back](#) [Send Text Message](#) [Send Email](#)

Powered by Okta | [Privacy Policy](#)

3 To unlock account, click "Back."



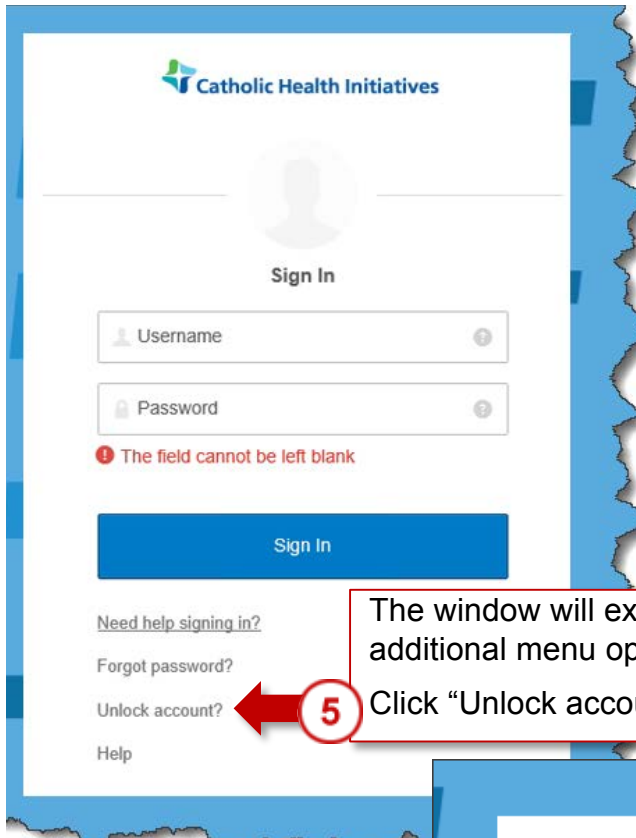
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Sign In

[Sign In](#)

[Need help signing in?](#)

4 When the CHI Easy Access login screen opens, click "Need help signing in?"



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Sign In

Username

Password

The field cannot be left blank

Sign In

[Need help signing in?](#)

[Forgot password?](#)

[Unlock account?](#)

[Help](#)

The window will expand to display additional menu options.

5 Click "Unlock account?"

6

Enter either your CHI email or network username. (Both were available during registration.)

Email or username

SMS can only be used if a mobile phone number has been configured.

Send SMS

Click "Send Email."

7

Send Email

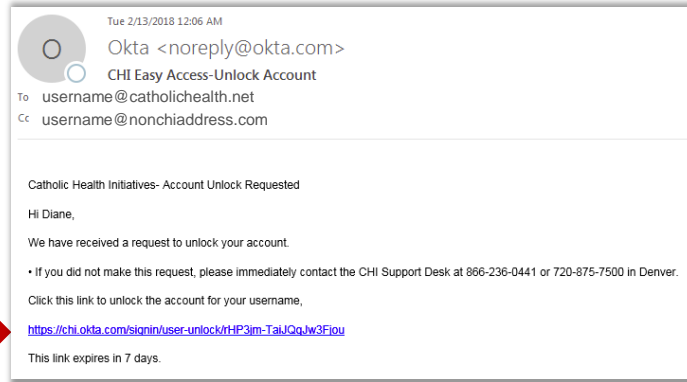
[Back to Sign In](#)

A message will display telling you an email has been sent.

Open your email and locate the email sent by CHI Easy Access (Okta).

Click the link to access the account unlock tool.

8



Reminder: Per CHI IT policies, you may not use the CHI network to access another account, such as Gmail. However, clicking "Send Email" will generate an email that will be sent to both your CHI email account and the secondary email account you submitted during the CHI Easy Access registration process. The email will include instructions, a code and a link to re-establish your login capability.



Your account will be unlocked by and you may return to the Imprivata login screen.

Note: The password synchronization process may take up to 15 minutes.